



# RIPPLEVALE

## SCHOOL

### Charging and Remissions Policy

Date of issue: 15.03.2022

Review Cycle: Annual

Next Review Date: April 2026

Ripplevale School is owned and operated by Cavendish Education.

This policy is one of a series of school policies that, taken together, are designed to form a comprehensive statement of the School's aspiration to provide an outstanding education for each of its students and of the mechanisms and procedures in place to achieve this. Accordingly, this policy should be read alongside these policies. In particular, it should be read in conjunction with the policies covering equality and diversity, health and safety, safeguarding and child protection.

All these policies have been written, not simply to meet statutory and other requirements, but to enable and evidence the work that the whole School is undertaking to ensure the implementation of its core values:

*Ripplevale School provides a caring learning environment where our students make meaningful progress, relative to their individual starting points. Our aim is to encourage them to develop appropriate personal, social and employable skills enabling them to become confident, independent and aspiring young people*

While this current policy document may be referred to elsewhere in Ripplevale School documentation, including particulars of employment, it is non-contractual.

In the School's policies, unless the specific context requires otherwise, the word "parent" is used in terms of Section 576 of the Education Act 1996, which states that a 'parent', in relation to a child or young person, includes any person who is not a biological parent but who has parental responsibility, or who has care of the child. Department for Education guidance Understanding and dealing with issues relating to parental responsibility considers a 'parent' to include:

- all biological parents, whether they are married or not
- any person who, although not a biological parent, has parental responsibility for a child or young person - this could be an adoptive parent, a step-parent, guardian or other relative
- any person who, although not a biological parent and does not have parental responsibility, has care of a child or young person

A person typically has care of a child or young person if they are the person with whom the child lives, either full- or part-time and who looks after the child, irrespective of what their biological or legal relationship is with the child.

The school employs the services of the following consulting companies to ensure regulatory compliance and the implementation of best practice:

- Peninsula BrightHR
- Peninsula BusinessSafe (Health and Safety)
- Atlantic Data (DBS)
- Educare (online CPD)

Ripplevale School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers, pupils and visitors to share this commitment.

All outcomes generated by this document must take account of and seek to contribute to safeguarding and promoting the welfare of children and young people at Ripplevale School.

The policy documents of Ripplevale School are revised and published periodically in good faith. They are inevitably subject to revision. On occasions a significant revision, although promulgated in School separately, may have to take effect between the re-publication of a set of policy documents. Care should therefore be taken to ensure, by consultation with the Senior Leadership Team, that the details of any policy document are still effectively current at a particular moment.

Ripplevale School is an independent Special School. The school aims to meet the needs of students with autism and associated conditions, who may have additional learning difficulties. Students are referred by their local educational authority (LEA), who will be responsible for the funding of any agreed placement. The School will accept privately-funded students with autism.

## Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the student's EHCP or provision plan.

## Prohibition of charges

The School recognises that the legislation prohibits charges for the following:

- education provided during school hours (including the supply of any materials, books, instruments or other equipment)
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the student is being prepared for at the School, or part of religious education
- tuition for students learning to play musical instruments if the tuition is required as an essential part of the National Curriculum
- entry for a prescribed public examinations, if the student has been prepared for them at the school
- education provided on any trip that takes place during or out of school hours
- education provided on any trip that takes place outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the student is being prepared for at the school, or part of the School's basic curriculum for religious education
- supply teachers to cover for those teachers who are absent from School accompanying students on a residential trip
- transporting registered students to or from the School premises, where the local education authority has a statutory obligation to provide transport
- transporting registered students to other premises where the Senior Leadership Team have arranged for students to be educated
- transport provided in connection with an educational trip.

## Voluntary contributions

When organising School trips or visits to enrich the curriculum and the educational experience of the students, Ripplevale School does not expect parents/carers to contribute other than pre-discussed pocket money.

The following is an example list of additional activities organised by the school:

- visits to museums
- sporting activities which require transport expenses
- outdoor adventure activities
- musical or theatre events.